

Job Description

Job title	Picker/ Bulky picker
Reports to	Team leader - Operation Group
Direct reports	Non
Department	Operation Group
Working place	Montreal
Roles & Responsibilities	<ol style="list-style-type: none"> 1. Pulls warehouse items from the shelves based on number, size, colour, quantity, and quality requirements 2. Ensures that orders are accurate 3. Stages items correctly for delivery 4. Operates handling equipment and ensures safety regulations are followed 5. Plans and monitors product storage and dispatch 6. Oversees stock replenishment 7. Monitors stock control systems and processes specific orders 8. Ensures warehouse goals are met 9. Maintains a high level of health and safety standards 10. Shrink wraps products to pallets 11. Loads delivery vehicles 12. Packs warehouse orders as necessary 13. Operates scanners so that the proper order is picked and inventory is managed accurately 14. Performs other general warehouse duties as needed
Qualifications	<ol style="list-style-type: none"> 1. Previous Experience Working in a Warehouse Preferred; 2. Experience Working With an RF Scanner Preferred; 3. Keen Attention to Detail; 4. Ability to Lift Heavy Objects; 5. Ability to Stay on Feet for Long Periods of Time; 6. Positive Attitude; Self-Motivated; Active; Safety Conscious; 7. Ability to Work in a Fast Paced, Busy Environment, 8. Good Communication Skills; 9. Ability to Work Well on a Team but Be Self-Motivated and Independent at Times 10. High School diploma.
On-board Training	<ol style="list-style-type: none"> 1. Company Culture and Regulations 2. Health and safety standards and rules. 3. Operating procedures

Approved by:		Date approved:	
Reviewed on:		Owned by:	