

Job Description

Job title	Forklift operator
Reports to	Team leader - Operation Group
Direct reports	Non
Department	Operation Group
Working place	Montreal
Roles & Responsibilities	<ol style="list-style-type: none"> 1. Drive the forklift safely; 2. Load and unload the merchandise while respecting the procedures established by the company; 3. Be sure to strictly follow health and safety rules; 4. Perform various production-related tasks as required. 5. Timely handling of procurement order issues 6. Respect delivery deadlines
Qualifications	<ol style="list-style-type: none"> 1. A valid forklift license; 2. Experience in driving a standard sit-down forklift; 3. Punctual, reliable and professional; 4. Work experience in a manufacturing/warehouse environment; 5. Be aware of the importance of following the Health and Safety rules; 6. Have a positive and determined attitude. 7. Understanding Inventory Optimization 8. Can communicate in English or French 9. Be comfortable handling oversized pieces 10. Be able to perform physical work 11. Understand the delivery process 12. Detail oriented 13. High School diploma.
On-board Training	<ol style="list-style-type: none"> 1. Company Culture and Regulations 2. Health and safety standards and rules. 3. Operating procedures

Approved by:		Date approved:	
Reviewed on:		Owned by:	